



2018 PROGRAMME

http://eynsham-pc.gov.uk/variable/organisation/29/photos/street_map_2014-L.jpg

FOR THE SPEAKER: Name:

Date: Time: 7.30 – 9.00pm

Venue: The Bartholomew Rooms, The Square, Eynsham OX29 4HW

Directions: follow the link above for a street map of Eynsham; The Square is clearly marked and the Bartholomew building can be identified as the free-standing building depicted in our logo above.

Parking: in the Square or on-street parking in the vicinity.

About the venue: there is level access to the Bartholomew Room; there are toilet and kitchen facilities but no disabled access toilet; expect an audience of 15 to 24 (max) as the room is quite limited in size.

Facilities available to the speaker: tables for the display of work; projector and screen; live-feed camera to projector. *Please let us know in advance what facilities you will need for your talk, including the details of any device you are intending to use.*

Publicity: where possible please supply a suitable image (i.e. of your artwork or related to the subject of your talk) at least 3 weeks before your presentation so that posters can be created.

Eynsham Arts Group contact details: go to www.eynshamartsgroup.org.uk

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FOR EYN SHAM ARTS GROUP ADMINISTRATION

Name of speaker:

Contact details:

email **Tel/mobile number(s)**

Title of presentation:

Nature of presentation (e.g. illustrated talk, demonstration, workshop)

Special requirements (e.g. projector and screen)

Has publicity image been received? Yes / No

Agreed speaker's fee: £